

Councillors you are duly summoned and members of the public are invited to attend a Meeting of Slyne with Hest Parish Council on Monday 17 February 2025 at 7:00 pm at The Memorial Hall for the purposes detailed in the following agenda.

# February

## AGENDA

	Agenda Items	Documents
<b>1</b>	Apologies, Cllr Obertelli	
<b>2</b>	<b>Minutes</b> Chair to sign the minutes of the meeting held on <u>20 January 2024</u> as a true record.	Minutes of the last meeting
<b>3</b>	<b>Declarations of interest</b> To receive from members in respect of items on this agenda <i>(Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)</i>	
<b>4</b>	<b>Public Participation</b> Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda. **Roma Patten will attend to discuss the Sea View Drive appeal that she has attended** ** The PC vacancy has attracted several residents, they will attend the meeting to introduce themselves to the council**	
<b>5</b>	<b>Reports</b> To receive any reports from the Lancaster City or Lancashire County Councillors. To consider any reports from either the Community Emergency Committee or The Memorial Hall Committee. Clerks Report - Councillor Campbell has resigned. A Casual Vacancy notice has been posted. Cllr Campbell was instrumental in organising last year's May Fair, which brought the community together and was a huge success. Her dedication to making village life better for all was much appreciated and she will be missed by her fellow councillors.	
<b>6</b>	<b>New Items to consider for FEB 25</b> a. Correspondence received since our last meeting: Lancaster City Councils Local Plan and the inclusion of local fields as prospective areas for development, consider a news article to alert residents. b. Review Financial Risk Assessment. Recommendations by RFO to be considered for approval. c. Review of Financial Regulations : No recommendation for change to the financial regulations adopted 6 months ago. d. Complaints Policy Review. Recommendation to be considered: add in a Vexatious Policy : Update the	Report  Report  Report

	<p>current Complaints Policy. Consider the clerks recommendation.</p> <ul style="list-style-type: none"> <li>e. Grant application from Uniformed Groups Committee received for £200</li> <li>f. To Note: Devolution update; Lancashire County Council has now achieved its aim alongside Blackburn with Darwen Council and Blackpool Council for them all to become a Combined County Authority. I have placed a news item on our website about this important milestone.</li> <li>g. CiLCA training for the Clerk, deferred decision from last month. Predicted costs are between a minimum of £2,145 and a maximum of £5,314. The bulk of the difference is <i>up to</i> around 60 - 200 hours overtime to complete the work.</li> <li>h. Mr M Richardson has been booked for our upcoming internal audit in mid-April</li> <li>i. February coffee morning after costs we raised £20 cash against the raffle.</li> <li>j. The Annual Parish Meeting; consider inviting any local groups to this meeting.</li> </ul>	
7	<p style="text-align: center;"><b>Ongoing items &amp; 5 Year Plan items</b></p> <p><i>To receive any updates regarding ongoing items and agree any actions arising from them around the 2025-2026 projects of Repairs at The Rec ; Repairs on the Foreshore ; Improvements at Slyne Cemetery.</i></p> <ul style="list-style-type: none"> <li>• Drainage issues on Manor Lane at The Rec. Summary: Lancashire County Council Highways has committed to clearing drains along Manor Lane, with a review of the efficiency of the drains to determine if larger storm drains are required. A work order is expected to be actioned within weeks, and progress will be followed up. Update from Cllr's Connor &amp; Burrow on work to the path.</li> <li>• Update on Work at The Foreshore Summary: New signage is ready to be installed as the first phase of improvements at The Foreshore. The next phase will involve replacing and relocating bins, which will require discussion with Lancaster City Council.</li> <li>• To Consider the scope of a Review of Slyne Cemetery Policies and Charges. Summary: A full review of Cemetery charges and policies is recommended to address rising costs and ensure sustainable upkeep. This includes reviewing fees,</li> </ul>	

	<p>creating policies for planting and headstones to reduce maintenance challenges, and ensuring compliance with UK cemetery management regulations.</p>																			
<p><b>8</b></p>	<p style="text-align: center;"><b>Planning Applications</b></p> <p>To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:</p> <p style="padding-left: 40px;">25/00077/FUL 47 Sea View Drive Side Extension 24/01405/FUL Birklands Hest Bank Lane</p> <p>To note, any planning applications received and circulated to members of the Council since publishing the agenda.</p> <p>To note, those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting.</p> <p>The following were approved/permitted/withdrawn</p> <p style="padding-left: 40px;">24/01352/PAH Folly Farm Lane Prior Approval Granted</p> <p>To note, Lancaster City Council are formulating a new Local Plan, to keep up to date go their website for all the details.</p>																			
<p><b>9</b></p>	<p style="text-align: center;"><b>Finance</b></p> <p>To note there have been <b>£12.60</b> in receipts.</p> <p>To note the balance of the Reserve Bank account <b>£84,326.30</b> and interest applied to the account <b>£96.58</b> Jan 25</p> <p>To note any receipts since publishing the agenda (Live statement)</p> <p>To approve the following payments:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><b>Regular Payments</b></th> <th style="text-align: left;"><b>Direct Debits/Standing Orders</b></th> </tr> </thead> <tbody> <tr> <td>Bank Charges (Jan)      £9.80</td> <td>Eon Next (MUGA)    £97.56</td> </tr> <tr> <td>Printing                    £9.99</td> <td>Sky broadband        £41.94</td> </tr> <tr> <td>Council Mobile Phone   £6.25</td> <td>HMRC                    £ 802.79 (Jan)</td> </tr> <tr> <td>Wages/pension</td> <td>Water Plus              £52.08 (Jan)</td> </tr> <tr> <td></td> <td>Easy websites         £36.96</td> </tr> <tr> <td></td> <td>Rydal Coms            £46.08</td> </tr> <tr> <td></td> <td>DC Garden             £300</td> </tr> <tr> <td></td> <td>Envirocare             £955.82</td> </tr> </tbody> </table> <p>Other payments this month</p> <p>Postage £3.35</p> <p>Soil/bark £42</p> <p>Plants £112.94</p> <p>Litter Pickers £180</p> <p>Bag Hoops £45.90</p> <p>Gloves £13.28</p> <p>Signs Express £1611.01 Foreshore</p> <p>To approve any payments due since publishing the agenda</p> <p>To approve retrospective payments included in list above</p>	<b>Regular Payments</b>	<b>Direct Debits/Standing Orders</b>	Bank Charges (Jan)      £9.80	Eon Next (MUGA)    £97.56	Printing                    £9.99	Sky broadband        £41.94	Council Mobile Phone   £6.25	HMRC                    £ 802.79 (Jan)	Wages/pension	Water Plus              £52.08 (Jan)		Easy websites         £36.96		Rydal Coms            £46.08		DC Garden             £300		Envirocare             £955.82	
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	To receive, approve and sign month end balances To note the bank balances at 10/2/2025 is <b>£13811.38 and £84,326.30</b> and authorise the Chair to counter-sign the bank statement.	
<b>10</b>	<b><u>Open Spaces</u></b> Regular inspection of our two playgrounds. To discuss any report on the condition of any other parish assets or land	
<b>11</b>	<b><u>Biodiversity and Climate Matters</u></b>	
<b>12</b>	<b><u>Parish Events</u></b> Community Events update, Litter Picking, PROW and Tree planting.	
<b>13</b>	<b><u>To receive any items for a future agenda</u></b>	
<b>14</b>	<b><u>Date and time of the next meeting</u></b> Monday <b>17 March 2025</b> at 7:00pm at the Memorial Hall <i>(Please note :our April meeting date is on Monday 28 April)</i>	

Louise Ash

Clerk to the Council

The Memorial Hall, Hanging Green Lane, LA2 6JB, [Clerk@slynewithhest-pc.gov.uk](mailto:Clerk@slynewithhest-pc.gov.uk), 07767 628 999

*Louise Ash*